



## VACANCY ANNOUNCEMENT

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<b>VACANCY NO.:</b>	<b>Q-IRQ-VA-19039</b>
<b>POSITION:</b>	<b>Outreach &amp; CWC associate</b>
<b>REPORTING TO:</b>	<b>Outreach and CWC team leader</b>
<b>NUMBER OF POSITION:</b>	<b>01</b>
<b>DUTY STATION:</b>	<b>Dohuk Governorate</b>
<b>EMPLOYMENT TYPE:</b>	<b>Full-time (Sunday to Thursday 8h00-16h00)</b>
<b>CONTRACT DURATION:</b>	<b>till 31<sup>st</sup> Dec 2019</b>
<b>TYPE OF ANNOUNCEMENT:</b>	<b>External</b>
<b>ANNOUNCEMENT DATE:</b>	<b>14<sup>th</sup> April 2019</b>
<b>APPLICATION DEADLINE:</b>	<b>18<sup>th</sup> April 2019</b>

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### **BACKGROUND:**

**QANDIL** is a Swedish non-profit, non-political, non-religious humanitarian aid organization that was founded in 1991 in Stockholm, Sweden. Having continuously operated in the Kurdistan Region ever since, QANDIL's main priorities of work are construction and infrastructure activities, refugee and IDP initiatives, health, water, sanitation and hygiene, and capacity building.

### **Summary of Job:**

The Outreach & CwC Associate carries core Outreach & CwC tasks. The Associate will work under the supervision of the Team Leader in assisting management of Outreach Community Centers and Community Outreach Volunteers (COV) to conduct wide ranging Outreach & CwC activities. Reports to the Team Leader on trends and refers cases in need to UNHCR and other service providers.

Specific duties include, but are not limited to, the following:

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### **Duties and Responsibilities:**

- Conduct regular information gathering activities with communities both in camp and non-camp areas. Information will include, information needs, gaps in services alongside pre and post monitoring of effectiveness of campaign, events activities and materials.
- Supports Team Leader in conducting awareness and sensitization events with outreach volunteers.
- Supports the Team Leader by undertaking thematic responsibilities that may include: service mapping, community mapping, designing of campaign strategies, social media.
- Helps coordinate broad CwC activities, as well as occasional research, design, translation, and miscellaneous tasks in support of campaigns.
- Identifies other actors in their given locations and support the collection of activities and support the communication of local services to the community.
- Track and provide weekly indicators, and submit indicators as needed to Team Leader (possibly in data or narrative form)
- Any other responsibilities or support as assigned by the Team Leader
- Uphold QANDIL and UNHCR's code of conduct, and ensure that all persons of concern are treated with dignity and respect, in accordance with humanitarian principles and human rights standards.



Swedish Humanitarian  
Aid Organization

**Required Qualifications & Skills:**

- Bachelor Degree in humanities or any other related degree;
- Highly desired 1-2 years' experience in a similar position or field, should be able to report to UN agencies;
- Fluency in Kurdish, English languages, Arabic is an asset;
- Ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds;
- Ability to handle confidential matters, meet deadlines and work under pressure;
- Personal commitment, efficiency, flexibility, and drive for results.
- Excellent written and verbal communication skills in Fluent English, in addition to organizational skill.

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**HOW TO APPLY:**

Interested applicants must send their most recent CV with a cover letter to [recruitment@qandil.org](mailto:recruitment@qandil.org)  
Subject line must read: **Outreach & CWC associate – Duhok.**

**Note:** Applications not meeting the specified minimum requirements or received after closing date may not be considered. Shortlisted candidates will be contacted for an interview that may include a written test of communication and writing skills.

**Women are strongly encouraged to apply.**